23rd May 2024

Dear Parent/Carer,

**Arbor Parent Portal**

Following previous communication about the new Arbor Parent Portal, we are ready to implement the next stage and begin the roll out to parents.

Arbor is a data management system used by schools to record attendance, hold pupil profiles and communicate with parents. As a parent, on the Arbor mobile app, you will be able to see and update your child’s details, view your child’s attendance, receive messages and pay for trips, wraparound care and school meals.

In a bid to simplify communication with parents and have everything under one roof, from 1st July 2024 we will no longer use Teachers2Parents to send messages and we will move over to Arbor.

You will receive an email with instructions on how to set up your Arbor Parent Portal, please check all email inboxes including junk folders. Please also see attached to this letter an information sheet from Arbor.

It is important that the Parent Portal is activated as soon as possible, so that you continue to receive vital updates from the school.

If you need any support during this transition, please see Mrs Richardson in the school office who will gladly help you.

Thank you for your continued support,

Mrs Ashton

Executive Headteacher