



St Joseph's R.C. Primary School
Coast Road, Blackhall, Hartlepool, TS27 4HE
Tel/Fax: 0191 586 4308
Head Teacher: Mrs L Ashton
Chair of Governors: Mr P Francis



07.07.2020

End of Year School Reports 2020

Dear Parents/Carers,

We are just finalising the organisation of the distribution for this year's school reports – which as you can appreciate is most unusual.

Firstly, thank you to those of you who responded to the text agreeing to receiving their reports via email. These will be sent to you on Friday morning. They will be password protected and you will be sent a text with details of this password prior to being sent the report.

Those children currently accessing provision – you will be handed a copy of your child's report when you come to collect them on Friday lunchtime (or home time if a key worker staying the full day). This will be in an envelope and handed to you and not the child.

Those who haven't responded or have said they would prefer a paper copy, below is the timetable for staggered collection times to enable you to come and collect the report safely. We have organised this alphabetically, using surnames.

Family Surname	Collection Times – Fri 10 th July
A to B	1.30 - 1.50pm
C to M	2.00 - 2.20pm
N to Z	2.30 - 2.50pm

Please enter school via the playground and follow the one way system to collect; please be patient and adhere to social distancing. Due to GDPR, if you are unable to collect the report yourself; you must inform school to advise us who is collecting on your behalf prior to your collection time.

Any questions regarding the above please do not hesitate to contact school.

Thank you for your cooperation and understanding.

Yours sincerely,

Mrs Ashton
Head Teacher